

Hartshorne Church of England School

Local Offer 2023 / 2024

All maintained schools, whether an academy or run by the Local Education Authority are legally obliged to have a Local Offer. The offer sets out the expectations on meeting the needs of pupils with Special Educational Needs. Schools must ensure that all pupils, regardless of their specific needs, make the best possible progress. They are expected to be as inclusive as possible, with the needs of pupils with Special Educational Needs or disabilities being met in a mainstream setting wherever possible, if families choose this option.

Who are the best people to talk to in this school about my child's difficulties with learning/ Special Educational Needs or disability (SEND)?

Mrs D Patrick is our Governor responsible for SEND.

The SENDCo in our school is Mrs Sara Mindham and she is responsible for:

- Coordinating all the support for children with special educational needs or disabilities (SEND) and developing the school's SEND Policy to make sure all children get a consistent, high quality response to meeting their needs in school.
- Ensuring that you are:
- Involved in supporting your child's learning
- Kept informed about the support your child is getting
- Involved in reviewing the progress your child makes
- Liaising with other people who may be coming into school to help support your child's learning e.g. Speech and Language Therapy, Educational Psychology, Family Support, SSEN.
- Updating the school's SEND register (a system for ensuring all the SEND needs of pupils in this school are known) and making sure that there are excellent records of your child's progress and needs.
- Providing specialist support for teachers and support staff in the school so they can help children with SEND in the school achieve the best progress possible.

The Headteacher is responsible for:

- The day to day management of all aspects of the school, this includes the support for children with SEND.
- She will give responsibility to the SENDCo and class teachers but is still responsible for ensuring that your child's needs are met.
- She must make sure that the Governing Body is kept up to date about any issues in the school relating to SEND.

The SEN Governor/governing body is responsible for:

- Ensuring that appropriate support is available for any child who attends the school who has SEND.

What are the different types of support available for children with SEND at Hartshorne CofE Primary School?

Directly funded by the school:

- Experienced Teaching Assistants to support key children.
- Midday Supervisors with training in first aid.
- Intervention programmes.
- Positive Play

Provided centrally by the Local Authority but potentially delivered in school according to need/criteria and the school buys in to these services:

- Autism Outreach Service
- Educational Psychology Service
- Local Authority SEND Officer
- Specialist Support Service for children with SEND (SSSEN)
- Speech and Language Therapy (provided by Health but paid for by the Local Authority).
- MAT Teams / Family Support workers
- Behaviour Support Services
- Visual Impairment Support
- Early Year & Education Support Services
- Sensory and Physical Support Services

Provided and paid for by the Health Service (Derbyshire NHS Trust) but delivered in school:

- School Nurse
- Occupational Therapy
- Physiotherapy
- Speech and Language

How can I let the school know I am concerned about my child's progress in school?

- If you have concerns about your child's progress you should speak to your child's class teacher initially.
- If you are not happy that the concerns are being managed and that your child is still not making progress you should speak to the SENDCo or Headteacher.
- If you are still not happy you can speak to the school SEND Governor.

How will the school let me know if they have any concerns about my child's academic progress?

If your child is identified as not making progress, the school will set up a meeting to discuss this with you in more detail and to:

- Listen to any concerns you may have
- Plan any additional support your child may require
- Discuss with you any referrals to outside professionals to support your child's learning – this can only be done with your full consent.

How is extra support allocated to children and how do they move between the different levels of support?

- The school budget, received from Derbyshire Local Authority, includes money for supporting children with SEND.
- The Head Teacher decides on the budget for Special Educational Needs and Disabilities in consultation with the school governors, on the basis of needs in the school.
- The Head Teacher and the SENDCo discuss all the information they have about SEND in the school, including:
 - the children who receive extra support already
 - the children identified as needing extra support
 - the children who have been identified as not making as much progress as would be expected, due to a variety of circumstances
- They will then decide what resources/training and support is needed. All resources/training and support are reviewed regularly and changes made as necessary.

Who are the other people currently providing services to children with a SEND in this school?

- Educational Psychology Service
- Local SEND Officer
- Specialist Support Service for SEND (SSSEN) who provide:-
 - Individualised learning programmes
 - Specialist trained SEND Teachers
- Speech and Language Therapy (provided by Health but paid for by the Local Authority).
- MAT Teams / Family Support workers.
- School Nurse Team
- Community Pediatrician
- Behaviour Support Services
- Autism Outreach

How are the teachers in school supported to work with children with a SEND and what training do they have?

- The SENDCo's job is to support the class teacher in planning for children with SEND.
- The school has a training plan for all staff to improve the teaching and learning of children including those with SEND. This includes whole school training on SEND issues.
- Individual teachers and support staff attend training courses run by outside agencies that are relevant to the needs of specific children in their class e.g. from the ASD Outreach service or from the Health Service.

How will the teaching be adapted for my child with SEND?

- Class Teachers plan lessons according to the specific needs of all groups of children in their class, and will ensure that your child's needs are met.
- Specially trained support staff can adapt the teachers planning to support the needs of your child where necessary.
- Specific resources and strategies will be used to support your child individually and in groups.
- Planning and teaching will be adapted on a daily basis if required, to meet your child's learning needs.

How will you measure the progress of my child in school?

- Your child's progress is continually monitored by his/her class teacher.
- His/her progress is reviewed formally every term in accordance with the National Expectations for each year group. The progress of your child will be discussed with you at our parent's evenings but extra meetings can be arranged with your child's class teacher.
- If your child is in Year 1 and above, but is not yet working at the age related National Expectations of that year group they will be assessed using the National standards of a previous year group. If they are significantly below, then a more sensitive assessment tool is used which shows their level in more detail and will also show smaller but significant steps of progress. These smaller steps are called 'Pre-Key Stage Standards' and are reviewed regularly.
- At the end of each key stage (i.e. at the end of year 2 and year 6) all children are required to be formally assessed using National tests. This is something the government requires all schools to do and the results for year 6 are published nationally.
- The progress of children with a statement of SEND/ EHC Plan/GRIP is formally reviewed every year, at an Annual Review with all adults involved with the child's education.
- The SENDCo /Head Teacher and Assessment Coordinator will also check that your child is making good progress within any individual work and in any group that they take part in. The children's progress will be monitored using the schools tracking system on a termly basis.

What support do we have for you as a parent of child with SEND?

- The class teacher is regularly available to discuss your child's progress or any concerns you may have and to share information about what is working well at home and school so similar strategies can be used.
- The SENDCo is available to meet with you (please make an appointment with the school office) to discuss your child's progress or any concerns/worries you may have.
- All information from outside professionals will be discussed with you, with the child involved directly, or where this is not possible, in a report.
- Send Support plans will be reviewed regularly.
- A home/school contact book may be used to support communication with you, when this has been agreed to be useful for you, class teacher and your child.

How is Hartshorne CofE Primary School accessible to children with SEND?

- The main building is accessible to children with physical disability.
- There is an accessible toilet in the main building.
- We ensure that all equipment used is accessible to all children regardless of their needs.
- Extra-curricular activities are accessible for children with SEND.

How will we support your child when they are leaving this school or moving on to another class?

We recognise that transitions can be difficult for a child with SEND and take steps to ensure that any transition is as smooth as possible.

If your child is moving to another school:

- We will contact the school SENDCo and ensure he/she knows about any special arrangements or support that needs to be made for your child.
- We will make sure that all records about your child are passed on as soon as possible.
- We will liaise with the new school and where possible set up extra visits to ensure a smooth transition.
- A photographic passport is sometimes made in order to help familiarise your child with his/her new surroundings.

When moving classes in school:

- Information will be passed on to the new class teacher in advance and a planning meeting will take place with the new teacher. All SEND needs will be shared with the new teacher.
- Extra visits to their new class will be undertaken.
- A photographic passport may be made to support your child in helping them understand moving on.

In Year 6:

- The SENDCo and Year 6 teachers will attend the Primary Transition meetings to discuss the specific needs of your child with the SENDCo of their secondary school, and arrange extra visits as required.
- Your child will do focused learning about aspects of transition to support their understanding of the changes ahead.
- Where possible your child will visit their new school on several occasions and in some cases staff from the new school will visit your child in this school.
- Staff from your child's new school will be invited to attend any review meetings.

If you live in Derbyshire you can contact <https://www.derbyshireiass.co.uk>

Or call the Advice Line Monday to Friday 9.30 - 3.00pm

You can leave a message outside these times and they will call you back as soon as possible. Phone 01629 533668

S.Mindham (SENDCo)

25.9.2023